



**SUDBURY
CATHOLIC
DISTRICT
SCHOOL BOARD**

165A D'Youville Street
Sudbury ON P3C 5E7
705.673.5620
sudburycatholicsschools.ca

JOB POSTING:

SUPERINTENDENT OF SCHOOL EFFECTIVENESS

The Sudbury Catholic District School Board provides Catholic education to 6,000 plus students in 18 schools throughout the area of Greater Sudbury. The School Board is governed by six publicly-elected trustees and has over 700 staff members. The City of Greater Sudbury is centrally located in Northeastern Ontario at the convergence of three major highways. It is composed of a rich mix of urban, suburban, rural and wilderness environments. Greater Sudbury is considered a city of lakes, containing 330 lakes and has the largest lake contained within a city, Lake Wahnapiatae.

Our School Board is host to and celebrates diverse cultures and is comprised of dedicated staff committed to high quality education that inspires and promotes lifelong learning. The Board is currently seeking a Superintendent of School Effectiveness to join our dynamic team.

Required Qualifications/Skills/Abilities

Reporting to the Director of Education, the position will require the successful candidate to:

- Provide innovative leadership and administrative effectiveness within a K to 12 family of schools and a variety of portfolios
- Work proactively with the Board's senior administrative team in executing the Board's Multi-Year Strategic Plan
- Have an appreciation and/or experience in effectively supporting French as a Second Language programming
- Effectively lead school improvement, student achievement and well-being initiatives
- Possess a positive attitude and have a demonstrated track record of forming and sustaining strong community partnerships
- Work successfully with principals, teachers, support staff, parents, and students in an environment of trust and respect
- Successfully lead and promote innovation and change management
- Participate as a member of the leadership team in labour and employee relations, such as negotiations, grievance resolution, provisions of supervision, guidance and support
- Manage system budget(s) and ensure due diligence and fiscal accountability

The successful candidate will meet the following criteria:

- Ontario Supervisory Officer's Qualifications Program (completed or in progress)
- Member in good standing with the Ontario College of Teachers
- Parts 1 & 2 Religious Education Additional Qualifications Program
- Proven expertise in instructional leadership and commitment to educational programs and services that upholds the philosophy and traditions of Catholic education
- Demonstrated understanding of the diverse nature of our school communities and evidence of a commitment to equity, diversity and inclusivity
- Have experience and/or a sound understanding of elementary and secondary programming, including Ministry initiatives
- A record of wide-ranging experience in school and board-wide activities

- Superior interpersonal skills, exhibiting confidentiality, diplomacy, negotiation, conflict resolution and issue-based problem-solving techniques
- Excellent oral and written communication, presentation and computer skills
- Exemplary organizational skills and the ability to work independently within a fast-paced environment
- Strong work ethic and initiative
- Fluency in both French and English is a definite asset
- Must have a valid driver's license, access to a reliable vehicle, and be able to travel

Additional Information

The successful candidate will be required to produce a satisfactory police record check: Vulnerable Sector Check.

The successful applicant is expected to assume the position by September 2022.

If your qualifications, positive attitude and commitment to student achievement make you an ideal candidate for this position please submit a complete application package no later than 12:00 p.m. on **August 2, 2022** online through our website at sudburycatholicschools.simplification.com including;

- A cover letter
- A current resume including relevant leadership experience
- A copy of your current Ontario College of Teacher's Certificate of Qualifications
- A current pastoral reference (form available upon request)
- A one-page description of the expected impact you will have as senior leader with the Sudbury Catholic District School Board
- The two most recent performance appraisals
- Two professional letters of recommendation
- Names and contact information of three (3) professional references, one of which must be your current Director of Education

As part of its commitment to equity, diversity and inclusivity, the Sudbury Catholic District School Board also actively seeks applications from individuals with equity-seeking populations.

All applicants are thanked for their interest, however, only those selected for an interview will be contacted.

In accordance with the Municipal Freedom of Information and Protection of Privacy Act, personal information is being collected under the authority of the Education Act and will be used for employee recruitment and selection purposes. For questions about this collection of information please contact Human Resources Services at (705) 673-5620.

If you require a disability-related accommodation to participate in the recruitment process, or if you have questions about this collection of information, please contact Human Resources Services at (705) 673-5620.

Thank you for your interest in Sudbury Catholic Schools.

www.sudburycatholicschools.ca

Joanne Bénard
Director of Education

Michael Bellmore
Chair of the Board

Mission: To realize each student's potential within our inclusive Catholic learning community by nurturing and developing their mind, body and spirit.

Vision: Leaders in Learning and Faith