



## **YORK CATHOLIC DISTRICT SCHOOL BOARD**

### **Invites application for the position of: Shortlist for: Secondary School Vice Principal**

**The Successful Candidate will be placed on the shortlist for a maximum of 3 years. Any candidates not placed within this period of time will have to reapply to the position.**

#### **The Successful Candidate will demonstrate:**

- A desire and ability to foster a Catholic Learning Community, through leadership and collaboration;
- Commitment to the York Catholic District School Board's Mission and Vision and Strategic Commitments; and
- Leadership qualities/abilities.

#### **Required Qualifications/Experience:**

- Part II of the Religious Education Course (equivalency);
- A participating member of a Catholic worshipping community as attested by your parish priest;
- Completion of Ontario School Principal's Qualification Part I and Part II as per Ontario Regulation 176/10 (Teachers' Qualifications) made under the Ontario College of Teachers Act  
Candidates who are currently enrolled in the PQP and are within two years of completion may apply and be considered for the position in accordance with Ontario Regulation 298 (Operation of Schools – General) made under the Education Act;
- Completion of the YCDSB Discernment Series for Aspiring Vice-Principals prior to placement;
- Part I of the Special Education Course or the Special Education for Administrators AQ Course;
- Minimum of seven (7) years successful teaching experience in both divisions (Intermediate and Senior) with one year experience in some position of responsibility in education;
- Positive recommendation from the candidate's Principal and appropriate supervisory officer; and
- Additional general criteria as outlined in Board Policy 405A "Appointments to Positions of Administrative Responsibility", located at [www.ycdsb.ca](http://www.ycdsb.ca).

#### **Desired Qualifications/Experience:**

- Strong humanitarian and interpersonal skills including the ability to work well in a team, motivate others and build Catholic learning communities of faith;
- A strategic problem solver and systems thinker able to handle complex problems and manage stress effectively;
- Knowledge of best practices in instructional strategies, assessment and evaluation and the improvement of student achievement in schools; and
- Excellent communication, presentation and project management skills.

For additional information please contact Monica Marinaro, Temp. Administrative Assistant to the Superintendent of Human Resources and International Education, at [monica.marinaro@ycdsb.ca](mailto:monica.marinaro@ycdsb.ca).

Candidates interested in the above position are requested to submit their complete resume of qualifications and experience and a recent pastoral reference through Apply to Education.

Applications must be received by 11:59 pm on **Friday, January 29, 2021.**



Thank you for your application.

We appreciate your interest in the York Catholic District School Board, however, only applicants selected to continue to the interview process will be contacted by Human Resources.

#### **Commitment to Equity**

YCDSB is an equal opportunity employer committed to providing an environment of diversity and employment equity and is dedicated to creating a workplace culture of inclusiveness that reflects the diverse communities that we serve.

We are proud to have built a culture that thrives on idea-sharing and collaboration, always finding ways to continue to create a warm, welcoming and inclusive work environment. We are committed to being an equitable employer, providing an inclusive environment for a diverse workforce, including but not limited to, women, persons with visible and invisible disabilities, Indigenous persons, and ethnic visible minorities.

#### **Accessibility**

The Board is committed to creating an accessible and inclusive workplace.. We are committed to providing barrier-free and accessible employment practices in compliance with the Accessibility for Ontarians with Disabilities Act (AODA). Should you require Code-protected accommodation through any stage of the recruitment process, please make them known when contacted and we will work with you to meet your needs. Disability-related accommodation during the application process is available upon request.

#### **Vulnerable Sector Screening**

As a condition of employment with the York Catholic District School Board, successful candidates will be required to submit a satisfactory "Vulnerable Sector Screening" prior to the commencement of any employment duties.

#### **Mission Statement**

Guided by Gospel Values and Catholic Virtues, in partnership with home and Church, we educate and inspire all students to reach their full potential in a safe and caring environment.

#### **Vision Statement**

Our students will become creative and critical thinkers who integrate Catholic Values into their daily lives, as socially responsible global citizens.

#### ***Catholic Education Centre***

***320 Bloomington Road West, Aurora, Ontario L4G 0M1 - (905) 713-1211***

Dominic Mazzotta  
Chair of the Board

Mary Battista  
Interim Director