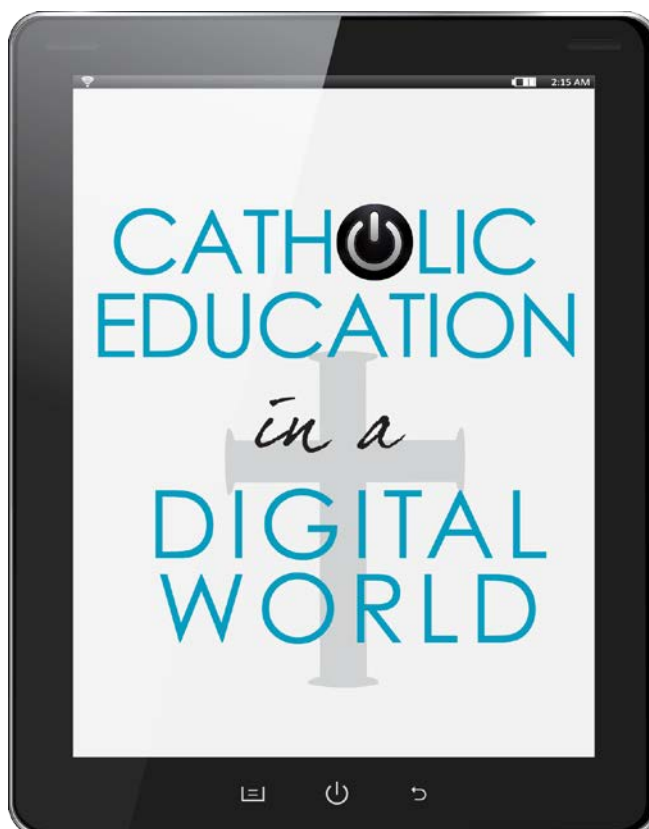




Ontario Catholic School
Trustees' Association

OCSTA 84TH ANNUAL GENERAL MEETING & CONFERENCE

APRIL 24 TO 26, 2014



Location:

Hilton Niagara Falls/Fallsview Hotel & Suites
6361 Fallsview Boulevard

Keynote Speaker:

Sr. Angela Ann Zukowski, MSHS, D.Min, Director of the Institute for Pastoral Initiatives and Professor, Department of Religious Studies, University of Dayton

New! OCSTA Event App

See page 5

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Dates to Remember

Deadline Date	Action
January 24, 2014 12:00 p.m. (EST)	Deadline for Trustee Award of Merit nominations.
January 31, 2014	Deadline for Resolutions from Boards.
March 21, 2014	Deadline for 'Early Bird' registration discount (full payment must be received in the OCSTA office by this date) .
March 28, 2014	Deadline for full refund of registration fees.
April 4, 2014 10:00 a.m. (EST)	Deadline for nominations: <ul style="list-style-type: none"> • OCSTA President • OCSTA Vice President • OCSTA Representative to the CCSTA Board of Directors If however, no nominations for the position of OCSTA President, Vice President and OCSTA Representative to the CCSTA Board of Directors are received at the Corporation Head Office within the time so limited, nominations shall remain open until, but not later than, two hours and fifteen minutes prior to the time fixed in the Notice of Meeting for the call to order of the first business session at the Annual Meeting.
April 11, 2014	Deadline for full refund of Spousal Tour Package and Additional Annual Dinner Ticket cancellation.
Hilton Hotels & Suites Niagara Falls/Fallsview Deadline Date: March 31, 2014	Hotel rooms held in the OCSTA block at the Hilton Hotels & Suites Niagara Falls/Fallsview will be released to the public.
April 23, 2014 10:00 a.m. (EST)	Deadline for receipt of Proxy Forms in OCSTA office.
April 25, 2014 10:00 a.m.	All proxy badges must be obtained from staff at the OCSTA Registration Desk. Proxies not collected by the deadline will be deemed invalid.

Delegate Registration Information

Conference Registration Fees

Early Bird Fee (until March 21, 2014)
\$665.57 (\$589.00 + \$76.57 HST)

Full payment must be received in the OCSTA office by this date. No exceptions.

Regular Fee (after March 21, 2014)
\$733.37 (\$649.00 + \$84.37 HST)

Student Trustee Fee
\$395.50 (\$350.00 + \$45.50 HST)

Spousal Tour Package and Additional Annual Dinner Ticket (see page 9)

Delegate registration fees include admission to all sessions, receptions and meals, including breakfasts, lunches and the Annual Dinner.

Registration

For on-line registration, please visit
http://www.ocsta.on.ca/ocsta/index.php?plugin=formidable&controller=forms&frm_action=preview&form=jawre1.

Submit payment to:
Attn: Ashlee Cabral
OCSTA
1804 – 20 Eglinton Avenue West
P.O. Box 2064
Toronto, ON M4R 1K8

Please make cheques payable to OCSTA.

Note: There is no cost for attending business sessions only. However, individuals must register before **April 18, 2014**. Requests for a reduction in fees for partial attendance will not be accepted.

Name Badges

Name badges are required for admission to all AGM & Conference functions. Delegates are asked to wear their name badges at all times.

Conference Package & Event App

This year OCSTA is using an Event App to protect the environment and control costs. There will not be a printed program. **Please see information on downloading the Event App on page 5.**

The conference package will be distributed to delegates and will contain:

- Resolutions package
- Copy of auditor's report
- Other material as appropriate.

Cancellations

Registration Fees:

Up to March 28, 2014 – full refund

March 29 to April 4, 2014 – 25% of the registration fee will be charged.

April 5 to April 11, 2014 – 50% of the registration fee will be charged.

After April 11, 2014 – no refund, under any circumstances will be issued – substitutions are welcomed.

Spousal Tour Package and Additional Annual Dinner Ticket:

A full refund will be issued for cancellations received by **April 11, 2014**. No refunds will be issued after that date – substitutions are welcomed.

All cancellations must be submitted to Ashlee Cabral by email at acabral@ocsta.on.ca or fax at 416-932-9459.

Hotel Registration

Room Rates

A block of rooms have been set aside at the following hotel:

Hilton Hotels & Suites Niagara Falls/Fallsview
Room Rate: Starting at \$139.00 + applicable taxes (single or double occupancy)

Online Reservations: [Hilton Hotels & Suites Niagara Falls/Fallsview](#)

Telephone: 905-354-7887

Deadline Date: March 31, 2014

When making reservations by telephone, in order to secure the special rate, guests must identify themselves as members of the Ontario Catholic School Trustees' Association.

IMPORTANT NOTES:

Early and late departure fees apply as follows:

- Early departure fee (check-out prior to the original departure date) = \$50.00
- Late departure fee (check-out at 3:00 p.m.) = \$80.00
- Late departure fee (check-out at 7:00 p.m.) = \$89.00

Meals and Receptions

April 24 to 26

Following is a summary of the receptions and meals planned for OCSTA's 84th AGM & Conference.

Receptions

Our Conference receptions provide wonderful opportunities to meet other trustees and colleagues from across the province. There will be three receptions held during the conference.

April 24

- **Meet & Greet** (Heavy hors d'oeuvres)
- **Opening Reception:** *immediately following the Keynote Presentation.*

April 25

- **Annual Dinner Reception**

Meals

The registration fee for delegates covers the cost of all meals offered during the OCSTA AGM & Conference.

April 25

- **Delegate Breakfast**
- **Delegate Luncheon**
- **Annual Dinner**

April 26

- **Delegate Breakfast**

If you have any Special Dietary needs (not preferences), please notify Margaret Binns, OCSTA Office Administrator, at mbinns@ocsta.on.ca by no later than April 11, 2014.

Eucharistic Celebration

The Eucharistic Celebration will be held at 5:30 p.m. on Friday, April 25, 2014 at St. Patrick's Roman Catholic Church, 4673 Victoria Ave, Niagara Falls. The Principal Celebrant and Homilist will be Bishop Wayne Kirkpatrick, Archdiocese of Toronto.

Elections

Nominations

Nominations are open for the following positions:

- **OCSTA President**
- **OCSTA Vice President**
- **OCSTA Representative to the CCSTA Board of Directors**

A nomination form is attached and additional forms may be reproduced locally as required. The deadline date for nominations is **10:00 a.m. (EST) on April 4, 2014**

A list of all nominations received in the OCSTA office by **April 4, 2014** will be distributed to all member boards no later than **April 7, 2014**.

If however, no nominations for the positions of OCSTA President, Vice President and OCSTA Representative to the CCSTA Board of Directors are received at the Corporation Head Office within the time so limited, nominations shall remain open until but not later than two hours and fifteen minutes prior to the time fixed in the Notice of Meeting for the call to order of the first business session at the Annual Meeting.

Voters' List

All trustees are deemed to be Trustee Members of the Association and are eligible to vote. A list of Trustee Members in each Region, based on existing records, will be emailed separately to all boards. Boards will be asked to verify the information and advise OCSTA of any changes.

Proxy Votes

Trustee Members who cannot attend the Annual Meeting may appoint a proxy to vote on their behalf. We have outlined below some rules governing the appointment of proxies.

NOTE: No appointment as proxy shall entitle any individual to vote at any meeting of the Members unless the appointment:

- a. is in writing in the appropriate form set out herein;
- b. has been completed in all respects;
- c. has been witnessed by a Roman Catholic who has attained the age of eighteen years and who has completed the Declaration of Witness;
- d. has been delivered to the Head Office of the Corporation no later than 48 hours, excluding Saturdays and Holidays, before the meeting of the Members is scheduled to commence; and
- e. the individual has registered as proxy with the Registration Desk no later than **10:00 a.m.** on the day the meeting of the Members is to commence.

A proxy form is included in this package. Additional forms may be reproduced locally as required.

The deadline date for receipt of Proxy Forms in the OCSTA office is **10:00 a.m. (EST) April 23, 2014**.

Business and Conference Sessions

Help us to protect the environment by reducing paper usage when you download the new OCSTA 2014 AGM and Conference Event App!

An Event App lives on your desktop computer and your mobile device (iPhone, Blackberry, Androids, Tablets, Laptops, etc.) and offers convenient 24-hour access to OCSTA's evolving event itinerary, online registration for the conference, hotel accommodation reservations, speaker profiles and so much more! Instructions for use are all included in the event app. Download yours today and explore!
Here's the link: [OCSTA AGM & Conference App](#)

Resolutions

The resolutions process provides member boards with the opportunity to bring important issues that have provincial implications to the attention of all trustees in the province. The deadline date for receipt of resolutions in the OCSTA office is **January 31, 2014**.

Generally, voting at business sessions will be by a show of hands. Delegates carrying proxies must have and show a valid proxy badge. In the event that a recorded vote is needed, ballots will be distributed.

Your AGM & Conference badge must be worn at all times as it identifies your eligibility to vote.

Business Sessions consist of:

- Nominations report
- President's address
- Introduction of and address by candidates
- Presentation of Audited Financial Statements
- Resolutions session(s)
- Report of the returning officer re: Election(s)

Note: There is no cost for attending business sessions only. However, meals are not provided and individuals must register before **April 18, 2014**.

Preliminary AGM & Conference Program

Thursday, April 24, 2014

Time/Room	Event
5:30 p.m. to 6:45 p.m. <i>Great Falls Ballroom Foyer</i>	Meet & Greet Reception – Heavy hors d'oeuvres <i>(Cash Bar)</i>
5:30 p.m. to 6:45 p.m. <i>Mezzanine Level</i>	Registration
7:00 p.m. <i>Great Falls Ballroom</i>	Opening Liturgy
7:20 p.m. <i>Great Falls Ballroom</i>	Opening Remarks, Special Acknowledgements <i>Colleen Landers, Chairperson, Conference Committee, OCSTA</i>
	President's Welcome <i>Marino Gazzola, President, OCSTA</i>
7:30 p.m. <i>Great Falls Ballroom</i>	Keynote Address: "Catholic Education in a Digital Age" <i>Sr. Angela Ann Zukowski, MSHH, D.Min, Director of the Institute for Pastoral Initiatives and Professor, Department of Religious Studies, University of Dayton</i>
8:30 to 9:30 p.m. <i>Great Falls Ballroom Foyer</i>	Opening Reception <i>(Cash Bar)</i>

Friday, April 25, 2014

Time/Room	Event
7:30 a.m. to 3:00 p.m. <i>Mezzanine Level</i>	Registration
7:30 a.m. to 8:45 a.m. <i>Watermark Restaurant</i>	Buffet Breakfast <i>(Delegates only)</i>
8:45 a.m. <i>Great Falls Ballroom</i>	Morning Praise <i>Father Patrick Fitzpatrick, Chaplain, OCSTA</i>
	Opening Remarks <i>Colleen Landers, Chairperson, Conference Committee, OCSTA</i>
9:00 a.m. <i>Great Falls Ballroom</i>	President's Address <i>Marino Gazzola, President, OCSTA</i>

Friday, April 25, 2014 – Cont'd

Time/Room	Event
9:20 a.m. <i>Great Falls Ballroom</i>	Nominations Report & Introduction of Candidates <i>Nancy Kirby, Past President, OCSTA</i>
9:45 a.m. <i>Great Falls Ballroom Foyer</i>	Break
10:00 a.m. <i>Great Falls Ballroom</i>	Resolutions Session <i>Parliamentarian: TBA</i> <i>Chair: TBA</i>
10:00 to 11:20 a.m.	Student Trustee Workshop
11:15 a.m. <i>Great Falls Ballroom</i>	Presentation of Financial Report <i>Nancy Kirby, Chairperson, Office Management Committee, OCSTA</i>
11:30 a.m. <i>Great Falls Ballroom</i>	Minister of Education's Address
12:15 p.m. <i>Great Falls Ballroom Foyer</i>	Buffet Lunch (<i>Delegates only</i>)
	Elections
1:30 p.m.	Regional Meetings

Region	Boards and Region Numbers
West	Brant Haldimand Norfolk (4), Bruce-Grey (4), Huron-Perth (4), London (5), St. Clair (5), Waterloo (4), Wellington (4), Windsor/Essex (5)
Central	Dufferin-Peel (7), Durham (9), Halton (11), Hamilton-Wentworth (11), Niagara (11), Simcoe Muskoka (9), Toronto (6), York (8)
Northeast	Huron-Superior (1), Nipissing-Parry Sound (1), Northeastern (1), Sudbury (1)
Northwest	Kenora (2), Northwest (2), Superior North (2), Thunder Bay (2)
East	Algonquin and Lakeshore (10), Eastern Ontario (10), Ottawa (12), Peterborough Victoria Northumberland & Clarington (9), Renfrew (10)

2:45 p.m. <i>Great Falls Ballroom Foyer</i>	Break
3:00 p.m. <i>Great Falls Ballroom</i>	How Catholic School Boards are Using Technology to Enhance Education -Panel Discussion
3:45 p.m. <i>Great Falls Ballroom</i>	Report of the Returning Officer <i>Returning Officer – TBA</i>

Friday, April 25, 2014 – Cont'd

Time/Room	Event
5:30 p.m.	Mass & Awards Ceremony <i>Principal Celebrant and Homilist: Bishop Wayne Kirkpatrick</i>
6:45p.m.	Reception <i>Silent Auction (6:30 p.m. to 8:30 p.m.)</i> <i>Coordinated by: Niagara CDSB</i> <i>Proceeds from the Silent Auction benefit CCSTA's Toonies for Tuition Endowment Fund.</i> <i>This fund helps students receive a faith-based Catholic education in provinces which do not publicly fund Catholic schools.</i>
7:15 p.m. <i>Grand Hall</i> <i>(Fallsview Casino Resort)</i>	Annual Dinner

Saturday, April 26, 2014

Time/Room	Event
8:00 a.m. <i>Grande Café</i>	Buffet Breakfast <i>(Delegates only)</i>
<i>Mezzanine Level</i>	Registration
9:00 a.m. <i>Great Falls Ballroom</i>	Morning Praise
9:15 a.m.	Concurrent Workshops <ul style="list-style-type: none">• Work/Productivity Workshop <i>Presenter: TBA</i>• Sharing of Facilities <i>Panel: TBA</i>• Current Issue to be confirmed by OCSTA
10:15 a.m. <i>Great Falls Ballroom Foyer</i>	Break
10:30 a.m. <i>Great Falls Ballroom</i>	Plenary: Digital Literacy and e-Learning - Challenges and Opportunities Facing Education Today <i>Jesse Brown, Digital Media Expert, Broadcast Journalist and Co-Founder of popular education website Bitstrips.com for schools.</i>
11:30 a.m.	Adjournment

Spousal Tour Package and Additional Dinner Ticket Information

OCSTA is pleased to offer the following Spousal Tour Program in conjunction with the 2014 Annual General Meeting & Conference.

Please Note: The Spousal Tour Package activities will be offered subject to availability, based on group size minimum requirements.

Cancellations: The deadline date for full refund of the Spousal Tour Package or Additional Dinner Ticket due to cancellation, is **April 11, 2014**.

Notice of cancellation must be submitted in writing to Ashlee Cabral either by e-mail to acabral@ocsta.on.ca or by fax to 416-932-9459.

Spousal Tour Package
\$230.00 (HST & Gratuity included)

Additional Dinner Ticket Only
\$101.70 (HST & Gratuity included)

Includes:

Spousal Tour Package Activity (see below)
Annual Dinner (Friday Evening)

Includes:

Annual Dinner (Friday Evening)

SPOUSAL TOUR PACKAGE ACTIVITY

**Full Day Niagara Parks Commission VIP Tour
and Lunch at the Elements on the Falls Restaurant**
Friday, April 25 – 9:30 a.m. to 4:00 p.m. approximately
Group Size: Minimum – 15

The Niagara Parks Commission VIP Tour includes admission to **Whirlpool Aerocar, Butterfly Conservatory, and White Water Walk.**

Guests will travel on an exclusive bus to 3 attractions. A knowledgeable guide accompanies guests and provides informative interpretations of the wonders of the Falls and surrounding area.

Whirlpool Aerocar

Soar the Great Gorge, high above the racing Niagara River. You'll be transported through the air in an antique cable car, while far below the torrent of water abruptly changes direction and creates one of the world's most mesmerizing natural phenomena – the Niagara Whirlpool. Sometimes frightening and always unforgettable! The Aerocar was designed by a Spanish engineer, Leonardo Torres Quevedo and has been in operation since 1916. The cable car is suspended from six sturdy cables and offers a wonderful view of the Niagara Whirlpool which is formed at the end of the rapids where the Gorge turns abruptly counterclockwise, and the river escapes through the narrowest channel in the Gorge.

Butterfly Conservatory

This magical attraction features over 2,000 colourful tropical butterflies floating freely among lush, exotic blossoms and greenery. Paths wind through the rainforest setting, past a pond and waterfall and the Emergence window, where butterflies leave their pupae and prepare to take their first flight!

White Water Walk

Stroll along a boardwalk at the very edge of one of the world's wildest stretches of whitewater! Marvel at the relentless power and beauty of nature and see how the deep and narrow Great Gorge was created. Trillions of gallons of water are forced into this accelerating trough - the sight will take your breath away!

Lunch – Elements on the Falls Restaurant

Overlooking the brink of the thundering Falls, delight your senses in the stylish atmosphere of Elements on the Falls. Open-flame grilling, stunning views of the Falls and fiery glassworks make your dining experience come alive with all the elements of nature.

Featuring the freshest ingredients from local farms, our award-winning Chef expertly prepares Niagara inspired cuisine right before your eyes.

Lunch Menu:

Chef's Soup of the Day

Entrées (guests may select one upon arrival):

Herb Crusted Chicken Supreme with wild mushroom sauce

Roast Prime Rib of Beef Au Jus

Broiled Fresh Salmon Fillet peppery-berry rub and lemon butter drizzle

Penne Pasta Primavera with spring vegetables and basil-scented plum tomato sauce

Seasonal Dessert Feature

Fresh Brewed Coffee, Decaffeinated Coffee, Hot Tea, Milk or Soft Drink

Bread and Butter

Note: The Spousal Tour Package is subject to cancellation if the minimum number (15) of participants is not reached by the **April 11, 2014** deadline date.

