



Ontario Catholic School Trustees' Association

Inspired by the Gospel, the mission of the Ontario Catholic School Trustees' Association is to provide leadership, service and a provincial voice for Catholic school boards in promoting and protecting Catholic education in Ontario.

To help accomplish this mission, the Association is seeking a

Director of Legislative & Political Affairs

The Position

Reporting to the Executive Director, you will play a key role in developing and executing policy options for the Board of Directors. The objectives of this position will be accomplished by utilizing proven analytical abilities gained through experience in policy development, government relations and community work. A sophisticated understanding of Ontario's political system is essential.

Qualifications

The successful candidate should have a Master's degree related to education, law, political science or administration. Experience in policy development and implementation is preferred. Support for the distinctive programs of Ontario's Catholic school system is essential. Excellent written and oral presentation skills and computer literacy are necessary.

Salary and Benefits

This is a permanent position with a probationary period of one year. Salary range is \$97,599 to \$115,900 and is commensurate with qualifications and experience. Benefits package is included.

Qualified applicants are requested to submit a complete résumé, including three written references. Applications marked "Personal & Confidential" will be received until February 18, 2014 at the address below. Only selected candidates will be interviewed. Start date is March 10, 2014 or other mutually acceptable date.

Kevin Kobus, Executive Director
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Written authorization to contact references is to be included with the application in accordance with the Municipal Freedom of Information and Protection of Privacy Act.