



*Peterborough Victoria
Northumberland and Clarington
Catholic District School Board*

Imparting the Spirit Through Education

Director of Education and Secretary Treasurer of the Board

Encompassing a large and diverse geographic area which includes the cities of Peterborough and Kawartha Lakes, Peterborough and Northumberland counties, and the Municipality of Clarington, the Peterborough Victoria Northumberland and Clarington Catholic District School Board delivers quality Catholic education to more than 14,000 students in 31 elementary and 6 secondary schools. The Board is committed to being one of the highest performing and financially responsible boards in the Province. We strive to achieve excellence in academic performance, a welcoming and inclusive environment, and formation of students consistent with Catholic traditions and values.

The Board seeks a Director of Education who will effectively advance these priorities, one who has a strong background in Catholic education and program development; who has demonstrated leadership ability to effectively implement strategies or trends/theory in educational programming that enhance learning, who possesses a good understanding of the complexities associated with finance and human resources issues and who has successfully garnered staff and community support for initiatives.

The Director must have the ability to inspire staff at all levels; lead a strong team of senior administrative staff to develop and build community relationships, utilizing excellent communication skills and creativity to further the mission and ministry of Catholic education.

We seek an individual whose management style is collaborative and demonstrates a reflective, analytical, and effective approach to issues and organizational management.

The successful candidate will be a practicing Catholic. He/she will assume an active role to advocate for Catholic education in Ontario and will build partnerships with Catholic and other community leaders and the media throughout the jurisdiction of the Board.

A valid Ontario Teaching Certificate, an Ontario Supervisory Officer's Certificate, and a thorough knowledge of the Education Act of Ontario are required.

The Board's Head Office is located in Peterborough, which is approximately 1.5 hours from Toronto. This beautiful part of the province offers extensive cultural and recreational opportunities for families.

A detailed cover letter and résumé, along with a one page statement of your personal philosophy of Catholic Education and a current pastoral letter from your parish priest should be submitted in confidence to pvncdsb@phelpsgroup.ca quoting **PH13165** in the subject line by **July 15, 2013**.

Phelps Talent and Executive Search
401 Bay Street, Suite 1400
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Phone: 416-364-6229



The Peterborough Victoria Northumberland and Clarington Catholic District School Board is committed to equity in employment and encourages applications from all qualified candidates, including women, Aboriginal peoples, members of visible minorities, and persons with disabilities. While all responses will be appreciated and handled in the strictest confidence, only those being considered for interviews will be acknowledged.