



Ontario Catholic School  
Trustees' Association

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May 19, 2017

## MEMORANUM

**TO:** Chairpersons and Directors of Education

**FROM:** Patrick J. Daly, President

**SUBJECT: Information Request – Fair Dealings Guidelines**

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As you will recall from our previous memo of February 22, 2017, the Canadian Ministers of Education Council (CMEC) has requested that school board officials provide the contact information of all school board staff (teachers, principals, supervisors responsible for copyright compliance issues) to facilitate the design and conduct surveys to evaluate compliance with the Fair Dealings Guidelines related to copying educational material. The suggested timeline for completions was **January 23, 2017**.

There are only a few boards who have not yet responded. Please forward the information requested as soon as possible to the consultant, Dr. Paul Whitehead at [paulcw@uwo.ca](mailto:paulcw@uwo.ca). The specific excel documents to guide the process are attached as well as a “Statement of Protection of Privacy and Confidentiality of Personal Information” that details how the information provided will be treated.

If you have any questions, please do not hesitate to contact Stephen Andrews at [sandrews@ocsta.on.ca](mailto:sandrews@ocsta.on.ca) or myself at [pdaly@ocsta.on.ca](mailto:pdaly@ocsta.on.ca).

*Attachments*