



Ontario Catholic School
Trustees' Association

Inspired by the Gospel, the mission of the Ontario Catholic School Trustees' Association is to provide leadership, service and a provincial voice for Catholic school boards in promoting and protecting Catholic education in Ontario.

To help accomplish this mission the Association is seeking a

Senior Policy Advisor - Finance

The Position

Reporting to the Director of Legislative & Political Affairs, the Senior Policy Advisor – Finance will provide policy analysis and advice on all matters relating to education finance.

Located in Toronto, duties will include ongoing liaison and consultation with school board finance officials, research and analysis of current and proposed education grants, formulation of policy advice for OCSTA, pro-active advocacy to influence government decision-making, participation on provincial and Association finance committees, preparation of papers and briefs.

Qualifications

- Experience with and understanding of the Ministry of Education funding formula.
- Technical expertise and the ability to work with financial data.
- Understanding of the unique funding needs of Catholic school boards.
- Ability to network and work effectively with school boards' financial staff and other education partners and stakeholders.
- Possess excellent organizational, management, communication and interpersonal skills.
- Ability to prioritize tasks and meet deadlines in a fast-paced political advocacy environment.

This is a half-time contract position.

Qualified applicants are requested to submit a complete résumé including the name and contact information for three references. Applications marked "Personal & Confidential" will be received until August 9, 2010 at the address below. Selected candidates will be interviewed in August, 2010.

Kevin Kobus, Executive Director
Ontario Catholic School Trustees' Association
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Written authorization to contact references is to be included with the application in accordance with the Municipal Freedom of Information and Protection of Privacy Act.