

# PLANNING SHEET FOR EUCHARISTIC CELEBRATIONS

Date: \_\_\_\_\_ Occasion/Feast: \_\_\_\_\_ Time: \_\_\_\_\_

Location: \_\_\_\_\_ Presider: \_\_\_\_\_

Altar Server(s): \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_

Minister(s) of Hospitality: \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_

Greeting by: \_\_\_\_\_

## INTRODUCTORY RITES

- a) Gathering Song \_\_\_\_\_ Sung \_\_\_
- b) Greeting and Opening Prayer (Celebrant)
- c) Penitential Rite (Celebrant)
- d) Gloria \_\_\_\_\_ Omitted \_\_\_ Spoken \_\_\_ Sung \_\_\_

## LITURGY OF THE WORD

- a) First Reading \_\_\_\_\_ by: \_\_\_\_\_
- b) Responsorial Psalm \_\_\_\_\_ Sung \_\_\_
- c) Second Reading (*Optional*) \_\_\_\_\_ by: \_\_\_\_\_
- d) Gospel Acclamation \_\_\_\_\_ Sung \_\_\_
- e) Gospel \_\_\_\_\_
- f) Homily \_\_\_\_\_
- g) Creed (*may be omitted*) \_\_\_\_\_
- h) Prayer of the Faithful by: \_\_\_\_\_  
*Response:* \_\_\_\_\_

## LITURGY OF THE EUCHARIST

- a) Presentation of the Gifts  
Song \_\_\_\_\_ Sung \_\_\_  
Gifts Presented by: \_\_\_\_\_
- b) Preface (Celebrant)
- c) Holy Holy \_\_\_\_\_ Sung \_\_\_
- d) Memorial Acclamation \_\_\_\_\_ Sung \_\_\_
- e) Doxology \_\_\_\_\_ Sung \_\_\_
- f) Great Amen \_\_\_\_\_ Sung \_\_\_
- g) Lord's Prayer \_\_\_\_\_ Sung \_\_\_
- h) Sign of Peace/Lamb of God \_\_\_\_\_ Sung \_\_\_
- i) Communion (Eucharistic Minister) \_\_\_\_\_  
Extraordinary Minister(s) of the Eucharist \_\_\_\_\_

## CONCLUSION

- a) Blessing and Dismissal \_\_\_\_\_
- b) Concluding Song \_\_\_\_\_ Sung \_\_\_